ACADEMIC SERVICES

Academic Advising

The mission of the Academic Advising department is to provide a comprehensive advising experience that considers the personal, academic, and professional goals of the student. Academic Advising is a cooperative venture between students, professional advisors, and faculty to ensure students have access to the resources and expertise they need to succeed.

Academic advisors are assigned to each student during their first semester at Georgia Highlands College. Advisors assist students with navigating many aspects of being a college student, including helping students develop self-direction and decision-making skills related to their academic success and fostering student success through improved academic planning skills. Academic advisors support the motto, "We Advise. You Decide."

Advising begins at orientation and continues through to graduation. Students are assigned an advisor when they begin at Georgia Highlands

- Orientation: Students are introduced to advising opportunities when they attend new student orientation. Advisors explain the benefits of academic advising, the advising process at Georgia Highlands College, and the required curriculum to obtain a degree.
- · First Semester Advising: Students will make an appointment with their assigned advisor for a one-on-one advising session. In this session, the student and advisor will work through the creation of an academic plan, discuss goals, and explore the registration process for the next term. Students who participate in advising are granted early registration for the following term.
- · Advising Follow-up: After the first semester, students are strongly encouraged to make an appointment with their assigned advisor each semester for follow-up conversations about their academic plan. These advising meetings give the student the chance to review their academic plan to ensure they are on track to graduate.

Students are also offered the opportunity to participate in drop-in class registration periods once full registration is open for a semester. Professional and faculty advisors are available during this period to assist students with general advising help, course selection, and registration.

Students can find additional advising resources at https://sites.highlands.edu/advising/ (https:// nam12.safelinks.protection.outlook.com/?url=https%3A%2F %2Fsites.highlands.edu%2Fadvising%2F&data=05%7C02%7Cstesar %40highlands.edu%7Cf5e8f1483261413de3ea08dc91f821ef %7C7f8154b777a347c99255e23ec5d69519%7C0%7C63854574212077**፬፻፬৩ም፡፡፲፻፫**፬፡፡ on all GHC locations. To view locations and hours %7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6lk1hafawศaechአላላልተቀላሉ ከ sees https://sites.highlands.edu/tutorial-center (https://

%7C&sdata=XQvtFJ1%2B4z8ZxM0UACOXfG6oiwtwy6o8llkVGuGGWfQ %3D&reserved=0).

GHC Libraries

The GHC Libraries support the College's mission of teaching, research, and service, and provide access to resources in all formats in order to meet the curricular and intellectual needs of the Georgia Highlands College community.

Our Vision:

- · Treat every library patron with courtesy, dignity, and respect.
- · Provide the best possible library resources and services for students, faculty, staff, and the community.
- · Do our utmost to meet the research and information needs of every library patron.

GHC Libraries have more than 80,000 printed books, held at the Floyd, Cartersville, Marietta, and Paulding Libraries and Learning Commons, and provide access to nearly 500,000 eBooks that are available from any location with internet access. Through the statewide GALILEO Interconnected Libraries (GIL) Express system, students can request almost any book held by any library in the University System of Georgia. Through Interlibrary Loan, the GHC Libraries can enable students to

borrow books from almost any library in the world.

The GHC Libraries have subscriptions to numerous electronic magazines, journals, and newspapers. Through GALILEO, students, faculty, and staff can access nearly 37,000 additional magazine, journal, and newspaper titles from any campus/site. If an article is not available in the collections or GALILEO, Interlibrary Loan can be used to request a copy of the article from another library. Other services also include access to online video databases, including Films on Demand and the recently added Kanopy, and Theatre in Video, which provide access to over 50,000 high-quality academic videos online. These databases allow faculty and students to access videos online from any location.

Students will find a welcoming and helpful atmosphere at all GHC Libraries and Learning Commons. At the Floyd, Cartersville, Marietta, and Paulding locations, students have access to group and private study rooms, quiet study areas, high-tech conference rooms, abundant computer resources, and many additional features to enhance the learning experience. As teaching libraries, library faculty and staff provide assignment-related instruction session in classes across the curriculum, with the goal of encouraging our students to be independent researchers and lifelong learners.

Students, faculty, and staff can get library help through live chat, text messaging, and other social media by visiting https://ask.highlands.edu.

Tutorial Center

Tutorial Centers help students with their academic skills to succeed in college. Tutors are dedicated to helping students acquire skills to become independent learners while enhancing the education that is received in the classroom. Tutors provide one-on-one and group tutoring sessions in math, writing, science and more in both the face-to-face and virtual format. The Tutorial Centers also provide information and practice for standardized tests, assistance with computer skills, workshops in special areas of study, and guidance with course specific technology. sites.highlands.edu/tutorial-center/).