

BUSINESS ADMINISTRATION PATHWAY, A.S.

School of Business & Professional Studies

The Associate of Science degree in Business Administration introduces students to central concepts and theories in the field of business. Students learn key skills that can be applied immediately in the job market, including economics, accounting, computing, communications and basic management. Students receive an overview of each critical area in business that prepares them for careers in a multitude of fields, or students can continue their business education with GHC's Bachelors of Business Administration (BBA) degrees. The associate's program can be completed online, in person, or a combination of each and in both 8-week and 16-week class formats. In addition to the GHC BBA, this pathway allows students to transfer to other BBA programs across the University System of Georgia.

To qualify for graduation, students must meet all graduation requirements (<http://catalog.highlands.edu/academic-information/#graduationrequirements>).

| Code | Title | Hours | Completed |
|---|---|-------|-----------|
| A. Essential Skills | | | |
| ENGL 1101 | English Composition I | 3 | _____ |
| ENGL 1102 | English Composition II | 3 | _____ |
| Select one of the following or a mathematics course for which one of the following is a prerequisite: | | 3 | _____ |
| MATH 1001 | Quantitative Reasoning | | _____ |
| MATH 1111 | College Algebra (Strongly Recommended) | | _____ |
| MATH 1113 | Precalculus | | _____ |
| B. Institutional Options | | | |
| Select one of the following: | | 2-3 | _____ |
| BUSA 2105 | Communicating in Business, Tec (Strongly Recommended) | | _____ |
| COMM 1100 | Human Communication | | _____ |
| COMM 1110 | Public Speaking | | _____ |
| Select one of the following: | | 2 | _____ |
| GHHU 2901 | Special Topics: Humanities | | _____ |
| GHMA 2901 | Special Topics: Mathematics | | _____ |
| GHSC 2901 | Special Topics: Science | | _____ |
| GHSS 2901 | Special Topics: Social Science | | _____ |
| C. Humanities/Fine Arts | | | |
| Select one of the following: | | 3 | _____ |

| | | |
|------------------------------|--------------------------------|-------|
| ENGL 2111 | World Literature I | _____ |
| ENGL 2112 | World Literature II | _____ |
| ENGL 2121 | British Literature I | _____ |
| ENGL 2122 | British Literature II | _____ |
| ENGL 2131 | American Literature I | _____ |
| ENGL 2132 | American Literature II | _____ |
| ENGL 2135 | Latino Literature | _____ |
| ENGL 2140 | African-American Literature | _____ |
| Select one of the following: | | 3 |
| ARTS 1100 | Art Appreciation | _____ |
| ARTS 1111 | Art History to Renaissance | _____ |
| ARTS 1112 | Art History Renaissance to Pre | _____ |
| ENGL 2010 | Humanities in Drama | _____ |
| ENGL 2111 | World Literature I | _____ |
| ENGL 2112 | World Literature II | _____ |
| ENGL 2121 | British Literature I | _____ |
| ENGL 2122 | British Literature II | _____ |
| ENGL 2131 | American Literature I | _____ |
| ENGL 2132 | American Literature II | _____ |
| ENGL 2135 | Latino Literature | _____ |
| ENGL 2140 | African-American Literature | _____ |
| FILM 1100 | Film Appreciation | _____ |
| FILM 2700 | History of Motion Pictures | _____ |
| HUMS 2011 | Studies In Humanities | _____ |
| MUSC 1100 | Music Appreciation | _____ |
| PHIL 2010 | Introduction to Philosophy | _____ |
| RELI 1116 | Intro to Religion | _____ |
| SPAN 1001 | Elementary Spanish I | _____ |
| SPAN 1002 | Elementary Spanish II | _____ |
| SPAN 2001 | Intermediate Spanish I | _____ |
| SPAN 2002 | Intermediate Spanish II | _____ |
| THEA 1100 | Theater Appreciation | _____ |

D. Science, Mathematics, and TechnologySelect two of the following, at least one must be a lab:²

7-8

| | | |
|-------------------|---|-------|
| ASTR 1000 | Introduction to the Universe | _____ |
| ASTR 1010K | Astronomy of the Solar System | _____ |
| ASTR 1020K | Stellar and Galactic Astronomy | _____ |
| BIOL 1010 & 1010L | Introduction to Biology I and Introduction to Biology I Lab | _____ |
| BIOL 1012 & 1012L | Introduction to Biology II and Introduction to Biology II Lab | _____ |
| BIOL 1020 | Plants, Society & Environment | _____ |
| BIOL 1107K | Principles of Biology I | _____ |
| BIOL 1108K | Principles of Biology II | _____ |
| BIOL 2154K | General Zoology | _____ |
| BIOL 2190 | Principles of Nutrition | _____ |
| CHEM 1151K | Survey of Chemistry I | _____ |
| CHEM 1152K | Survey of Chemistry II | _____ |
| CHEM 1211 & 1211L | Principles of Chemistry I and Principles of Chemistry I Lab | _____ |
| CHEM 1212 & 1212L | Principles of Chemistry II and Principles of Chemistry II Lab | _____ |
| ENVS 1123K | Environmental Science I | _____ |
| ENVS 1124 | Environmental Science II (lect | _____ |
| ENVS 1124K | Environmental Science II | _____ |
| GEOL 1121K | Physical Geology | _____ |
| GEOL 1122K | Historical Geology | _____ |
| NSCI 1200 | Science in Society | _____ |
| PHSC 1011K | Physical Science I | _____ |
| PHSC 1012K | Physical Science II | _____ |
| PHYS 1111K | Introductory Physics I | _____ |

PHYS 1112K Introductory Physics II _____

PHYS 2211K Principles of Physics I _____

PHYS 2212K Principles of Physics II _____

Select one of the following: 3-4 _____

STAT 1401 Elementary Statistics (Strongly Recommended) _____

CSCI 1210 Logic and Design _____

MATH 1113 Precalculus _____

MATH 2040 Applied Calculus _____

MATH 2261 Calculus I _____

E. Social Sciences

POLS 1101 American Government 3 _____

HIST 2111 American History I 3 _____

or HIST 2112 American History II _____

Select one of the following: 3 _____

HIST 1111 World Civilization to 1500 _____

HIST 1112 World Civ Since 1500 _____

HIST 1121 Western Civilization I _____

HIST 1122 Western Civilization II _____

Select one of the following: 3 _____

ECON 2105 Principles of Macroeconomics (Strongly Recommended) _____

HIST 1111 World Civilization to 1500 _____

HIST 1112 World Civ Since 1500 _____

HIST 1121 Western Civilization I _____

HIST 1122 Western Civilization II _____

HIST 2111 American History I _____

HIST 2112 American History II _____

HIST 2154 Minorities in U.S. History _____

HIST 2400 Economic History _____

POLS 2401 Intro to Global Issues _____

POLS 2501 Intro to Domestic Issues _____

PSYC 1101 Intro to General Psychology _____

| | | | |
|--|---|--------------|-------|
| RELI 1116 | Intro to Religion | | _____ |
| SOCI 1101 | Introductory Sociology | | _____ |
| SOCI 1160 | Intro to Social Problems | | _____ |
| F. Courses Related to the Pathway | | | |
| ECON 2105 | Principles of Macroeconomics ³ | 3 | _____ |
| ECON 2106 | Principles of Microeconomics | 3 | _____ |
| ACCT 2101 | Principles of Accounting I | 3 | _____ |
| ACCT 2102 | Principles of Accounting II | 3 | _____ |
| Select two or three of the following: ¹ | | 6-9 | _____ |
| BUSA 1105 | Introduction to Business | | _____ |
| BUSA 2105 | Communicating in Business, Tec | | _____ |
| BUSA 2106 | The Environment of Business | | _____ |
| BUSA 2205 | Fundamntls of Comp Application | | _____ |
| Institutional Requirements Outside the Core | | | |
| PHED 1010 | Concepts of Fitness/Health | 2 | _____ |
| Additional two credit hours of physical education | | 2 | _____ |
| Total Hours | | 64-66 | _____ |

¹
Please consult a School of Business advisor to determine the best course options.

²
Courses with numbers ending with a K include a lab.

³
Required if not taken in Area E